

R7 Senior Staff | Division/Office Priority Tracker

*Items highlighted in grey signify additions/updates to this document

PRIORITY PROJECTS	Status	Progress to Date	Upcoming Milestones
LCRD Strategic Planning, Developing Strong Leadership Connections & Human Capital Investment	<input checked="" type="checkbox"/> On Track <input type="checkbox"/> At Risk <input type="checkbox"/> Delayed	<ul style="list-style-type: none"> • All-Hands Breakfast • Bi-weekly Individual Manager Meetings • Weekly Manager Meetings • Programmatic Briefings with Managers and Staff • Implemented E-Concurrence Process • Established Events Calendar • Leadership Retreat • Biweekly emails from the Director • Held first Bi-Monthly "Snacks with Singletary" on March 5th • Outlined Divisional Priority 	<ul style="list-style-type: none"> • Ongoing Review of Divisional Priority Functions and Critical Work • LCRD Branches are developing draft FY-21 operating plans due 9/30 • Virtual LCRD management retreat planned for 1st week of November

		<p>Functions and Critical Work Plan</p> <ul style="list-style-type: none"> • Held Divisional All Hands Meeting on March 27th • Division and Branches set up to operate daily functions in Microsoft Teams including huddles • All-Hands Meeting Held on May 7th • Updated Divisional Communication Strategy for post-COVID-19 implementation • Virtual “Snacks with Singletary” pilot began July 30th • LCRD “Happy Hour” Celebration pilot begins August 6th 	
LCRD Resource Utilization	<input checked="" type="checkbox"/> On Track <input type="checkbox"/> At Risk	<ul style="list-style-type: none"> • No Pending Hires • No Pending Retirements 	<ul style="list-style-type: none"> • Met with OHR/SSC on Reorg proposal. Due to staffing, both organizations are recommending tea • Updated all Reorg documents in response to SSC review and submitted to R7 on 9/30.

	<input type="checkbox"/> Delayed	<ul style="list-style-type: none"> • Nicole Moran began her detail to the immediate office to serve as Senior Management Program Analyst • New Hire – Rebecca Dorward (NOW SEE) for work on Tribal Waste Management Program • Briefed RA and DRA on the LCRD Reorg Proposal • Provided Reorg HR materials to MSD • All of the summer interns began working • Whitney Bynum and Liz Blackburn have permanently relocated to SEMD • Nicole Moran has accepted the Water Section Chief position in ECAD and will 	
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		<p>start August 16th</p> <ul style="list-style-type: none"> • Alyssa Beuttner's (BSPR summer intern) last day was 7/31/20 • LCRD has 2 staff members on detail to SEMD and 1 staff member on detail to WD • LCRD Spending Plan for Grants and Contracts on track for FY20 • Matthew Kirk and Kalli Johnson (ROAG interns) last day was 8/14/20 	
ELMs Deployment	<input checked="" type="checkbox"/> On Track <input type="checkbox"/> At Risk <input type="checkbox"/> Delayed	<ul style="list-style-type: none"> • An implementation strategy has been prepared • Re-established the UST SPA Flow Board as a dual Performance Board • Re-established huddling at the RCRA Performance 	<ul style="list-style-type: none"> • UST Re-Spa Flow Board is currently being converted to a virtual format • Land Revitalization Status board currently being designed/converted to a virtual format • Beginning an A3 Problem Solving exercise to improve Brownfields site assessment contract task

		<p>Board and Flow Boards</p> <ul style="list-style-type: none"> • Established LCRD Performance Board • Established 5 new flow boards in BSPR and began huddling • Held first successful LCRD virtual huddle and management meeting • QAPP A3 Flow Board is developed and operational • Added new flow boards and standardized pre-existing flow boards • Converted LCRD Performance and Divisional Flow Boards that were active prior to the COOP to electronic versions • Developed Virtual 	
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		<p>Performance Boards for all LCRD Branches</p> <ul style="list-style-type: none"> • Held Gemba Walk for Divisional Virtual Boards • 81% of LCRD is currently ELMS deployed • Created the FIFRA Grants Flow Board in Planner • Last ROAG Flow Board has been converted to a virtual board 	
Recycling and Food Recovery	<input type="checkbox"/> On Track <input type="checkbox"/> At Risk <input checked="" type="checkbox"/> Delayed	<ul style="list-style-type: none"> • Documenting project proposals • evaluating budget and staff resource requirements • Provided RA Briefing recommending projects • 2019 Food Challenge Award winners have been announced • Submitted R7 Planning Strategy for 	<ul style="list-style-type: none"> • Grant amendment approved for Food Recovery Summits planned for St. Louis and Quad Cities; h • Planning a series of local, virtual and small sessions for fall Market Development event. • Coordinating with KDHE and EFC on the Hub and Spoke Recycling Project • Planning for KC Chiefs and Green Sports Alliance Symposium currently in development. The even • The second LFLP Workshop was awarded to Mattie Rhode's Northeast Alliance Together (NEAT), October 20 and 21. The project is working to build a food system supporting refugees using food "https://gcc01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fnortheastnews.net%2Fpa grant%2F&data=02%7C01%7CSmith.John%40epa.gov%7C4a68e28a98e2442f3fc808d84f671e2b =0"]

		<p>SMM to HQ for FY21</p> <ul style="list-style-type: none"> Transitioned the Local Food, Local Places program to Penny Harrell. 	
<p>Land Revitalization - Opportunity Zone Community Outreach</p>	<p><input checked="" type="checkbox"/> On Track</p> <p><input type="checkbox"/> At Risk</p> <p><input type="checkbox"/> Delayed</p>	<ul style="list-style-type: none"> Met with the 15 targeted communities Working with OCR on St. Louis TA York, NE is receiving Local Foods Local Place technical assistance funding from OCR RA and DRA Briefing on Opportunity Zones OCR is going to fund technical assistance for the Tenneco Site located in Cozad, NE Continued assistance for the rural community of Paxico, KS Working with GIS to identify additional rural communities 	<ul style="list-style-type: none"> The 2021 Brownfields grant competition application deadline is October 28, 2020. Due to financial

		<p>with opportunity zones for outreach purposes</p> <ul style="list-style-type: none">• EPA, States and KS State TAB came together at the Brownfields 4- State Mtg to create a plan to implement innovative ways to reach out to specific communities that have communicated that they lack resources and technology.• The grand opening of the Xstream Arena and GreenState Family Fieldhouse is the culmination of 20 years of cooperative redevelopment planning, testing and remediation involving the EPA Region 7, IDNR, consultants,	
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		and the City of Coralville. On September 17, 2020 there will be a ribbon cutting and open house.	
<div>Tanks Programmatic Initiatives<ul style="list-style-type: none">Ex. 5 Deliberative Process (DP)State Program Re-Approvals</div>	<div><input type="checkbox"/> On Track</div> <div><input checked="" type="checkbox"/> Delayed</div>	<div>Ex. 5 Deliberative Process (DP)</div>	<div>Ex. 5 Deliberative Process (DP)</div>

		<div>Ex. 5 Deliberative Process (DP)</div>	
Regional Pb Initiatives <ul style="list-style-type: none"> • Springfield • St. Joseph 	<input type="checkbox"/> On Track <input type="checkbox"/> At Risk <input checked="" type="checkbox"/> Delayed	<ul style="list-style-type: none"> • Established teams for Springfield Geographic Initiative • Finalizing Geographic Initiative Strategy • Continue outreach activities in St Joseph as required • Continue monthly coordination calls with the Green County Health Department • Assisted Katie Howard with FY20 Regional Lead Strategy Document • Wilo attended several 	<ul style="list-style-type: none"> • Evaluating information gained and deciding path forward as a result of the March 4 meetings • Continuing to plan and coordinate activities in R7 with EJ and OPA • Coordination ongoing with HUD and NAACP for upcoming outreach event • Working with EFC for Task Order for various workshops for the Springfield Lead Strategy • Identifying new partners for the Springfield Lead Initiative - The One Stop for Early Childhood, Sp • RRP Training Courses were conducted Aug. 25, 26, and 27. There was also an in-person class held

		meetings with Community Organizations and Green County Health Dept on March 4	
Pesticides Recert for C&T -	<input checked="" type="checkbox"/> On Track <input type="checkbox"/> At Risk <input type="checkbox"/> Delayed	<ul style="list-style-type: none"> • Providing Technical Assistance & Outreach to states • Participated in MDA meeting – Dec 5 • All R7 States submitted draft plans by the March 4, 2020 deadline • The Completeness Review for all R7 States draft plans have been completed <p>States are addressing their pesticides training and certification issues caused by COVID-19:</p> <ul style="list-style-type: none"> • KS-expanded approval to operate if hold valid cert from another state 	<p>Program working with HQ on initiating a more thorough substantive review of draft C&T plans.</p> <div> <h2>Ex. 5 Deliberative Process (DP)</h2> </div>

		<ul style="list-style-type: none"> • MO-granted an extension for those needing to recertify for a limited period of time • IA-extended the certification period for applicators with expiring certification until December 2020 • NE-extended the certification period for applicators requiring renewal for 1 year 	
Grant Funding Management <ul style="list-style-type: none"> • STAG • Competitive Grants • Trust Fund (LUST/UST) 	<input checked="" type="checkbox"/> On Track <input type="checkbox"/> At Risk <input type="checkbox"/> Delayed		<ul style="list-style-type: none"> • The FY21 EWDJT RFA application deadline closed on September 22, 2020. R7 only had one appl • RCRA STAG – The FY-20 RCRA STAG carryover balance is in excess of \$700K. These funds could b
UPCOMING ITEMS (projects, grants, events, staffing)	ELMS FINDINGS	OTHER ITEMS for RA/DRA awareness	

<p>October 19-21 Fall LCRD DD Meeting (Virtual)</p> <p>October 21 – Virtual Lean Exchange</p> <p>October 28 - RCRA DD Call</p> <p>October 28 – Brownfields MAC Grant Solicitation Deadline</p>	<p>All regional LCRD performance measures will be green for the August MBR.</p>	<ul style="list-style-type: none"> • Bannister Transformation and Development (BTD) has scheduled a groundbreaking ceremony for • LCRD conferred with OPP on AltEn and the issues of potential environmental concern with land issues of potential concern in a written document to R7 and NDEE. • Dicamba – We have received reports on late Dicamba applications in Nebraska, Missouri, and Ka
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